

Saint Mary's University of Minnesota Parent's Council

Volunteer Board Member Responsibilities

Purpose of Parent's Council:

The Parent's Council works with the President, Vice President for Development and Alumni Relations, and the Parent's Council Working Team: to guide the members of the community of parents and guardians toward increased support, understanding, and enthusiasm for Saint Mary's University; to develop the parent/guardians community as a resource for the university; and to provide a vehicle for communication between the parent/guardians community, the university, and with other university constituencies.

Board Member Responsibilities:

1. Attend three meetings yearly. On-campus meetings are on or around the first Friday in May and the first Friday in October (Family Weekend). There is also a conference call in January/February.
2. Serve as a liaison between parents and Saint Mary's University.
3. Act as ambassadors for the University to other parents/guardians and the larger community.
4. Members encourage parental engagement and participation in university activities, such as participating in the welcome event for parents during move-in week or attending major University events.
5. Support Saint Mary's University in its critically important admissions, student life and fundraising initiatives.
6. Make an annual contribution to Saint Mary's University (amount at your discretion - minimum is \$5).

Parents Association Procedures:

1. Must have an enrolled student at Saint Mary's University of Minnesota to be on the board. Term ends with graduation of final student.
2. The Parent Council shall be composed of not more than 12 members representing all four undergraduate classes. Members have the ability to serve one 2-year term, and up to six additional 1-year terms. (pending council approval and a current student at Saint Mary's).
3. The Vice President for Advancement and Communication, and a four to five person leadership team from Student Life, Admissions and Advancement and Communication serve as advisors for the council.
4. The Council chair(s) will be selected by the full council.
5. Only parent members of the Parent's Council are eligible to vote.